



Myersville Town Hall
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TOWN OF MYERSVILLE

PLANNING OFFICE

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February 7, 2024

Office of the Secretary
 Maryland Department of Planning
 Attn: David Dahlstrom, AICP
 301 W. Preston Street
 Baltimore, Maryland 21201-2305

Re: Annual Report Calendar Year 2023

Dear Mr. Dahlstrom,

The Myersville Planning Commission approved the following Annual Report for the Reporting Year 2023 as required under §1-207(b) of the Land Use Article on February 6, 2024. In addition, this report has been filed with the local legislative body.

1. Number of new Residential Permits Issued inside and outside of the Priority Funding Area (PFA), §1-208(c)(1)(i) and (c)(3)(ii):

**Table 1: New Residential Permits Issued
 Inside and Outside the Priority Funding Area (PFA)**

Residential – Calendar Year 2022	PFA	Non - PFA	Total
# New Residential Permits Issued	4	0	4

2. Is your jurisdiction scheduled to complete and submit to Planning a 5-Year Mid-Cycle comprehensive plan implementation review report this year, as required under §1-207(c)(6) of the Land Use Article? If yes, please submit the 5-Year Report as an attachment.
 Y N
3. Were there any growth related changes, including Land Use Changes, Annexations, Zoning Ordinance Changes, Rezoning, New Schools, Changes in Water or Sewer Service Area, etc., pursuant to §1-207(c)(1) of the Land Use Article? If yes, please list or map.
 Y N

Zoning Ordinance Amendments

There were seven (7) zoning ordinance amendments during 2023.

Ordinance 2023-06 – An ordinance to permit accessory dwelling units (ADUs) by special exception within the Single-Family Residential (R-1) district.

Ordinance 2023-07 – An ordinance to permit accessory dwelling units (ADUs) by special exception within the Single-Family Smart Growth Residential (R1-SG) district.

Ordinance 2023-08 – An ordinance to permit accessory dwelling units (ADUs) as an accessory use within the Multi-Family Residential (R-2) district.

Ordinance 2023-09 – An ordinance to permit accessory dwelling units (ADUs) as an accessory use within the Village Center (VC) district.

Ordinance 2023-10 – An ordinance to establish special exception standards for accessory dwelling units (ADUs) permitted within the R-1 and R1-SG districts.

Ordinance 2023-11 – An ordinance to reduce the total off-street parking requirements for retail uses established within the Town.

Ordinance 2023-13 – An ordinance establishing the Town of Myersville as the entity responsible for assigning street addresses within the Town, replacing the United States Postal Service (USPS) as the responsible entity identified within the Town Code.

4. Did your jurisdiction identify any recommendations for improving the planning and development process within the jurisdiction? If yes, please list.
Y N

The Planning Commission amended the by-laws of the Planning Commission to allow the Ex-Officio member of the Planning Commission to vote on a matter in the event of a tie vote.

The Mayor and Council adopted a policy clearly identifying the process for assigning street names and street address numbers within the Town.

5. Are there any issues that Planning can assist you with in 2022? If yes, please list.
Y N
6. Have all members of the Planning Commission/Board and Board of Appeals completed an educational training course as required under §1-206(a)(2) of the Land Use Article?
Y N

Best regards,

Brandon S. Boldyga
Town Planning & Zoning Admin.

CC: Kathy Gaver, Town Clerk
Daniel Cowell, Planning Commission Chairman