



# FREDERICK COUNTY GOVERNMENT

## DIVISION OF PUBLIC WORKS

Jessica Fitzwater  
County Executive

Jason M. Stitt, P.E., Division Director

February 23, 2024

### VIA ELECTRONIC MAIL ONLY

Kristin Aleshire  
Myersville Town Manager  
301 Main Street  
Myersville, MD 21740

**Re: Roadway Maintenance and Transfer following Annexations by the Town of Myersville**

Dear Mr. Aleshire:

As you are aware, the recent annexation, by the Town of Myersville (Town), including segments of Canada Hill Road, prompted County staff to review the Town's Charter. The County continues to maintain that the annexation has divested the County's jurisdiction over the annexed portion of Canada Hill Road. Previous annexations by the Town have also divested the County's jurisdiction over segments of Easterday Road and Monument Road. Table 1 below includes a list of road segments enclosed by the Town's annexations.

With these road segments now within the Town's municipal boundary, it is the County's position that the County's interest in these segments transferred to the Town as a result of the annexation. In an effort to create a clear record, the County will execute a quit claim deed transferring any remaining interest in these road segments to the Town. Prior to executing a quit claim deed for the listed roadway segments to the Town, and in good faith, the County is willing to provide certain improvements to these road segments at its expense.

The County offers the following improvement items to be performed at the County's expenses and included in a Road Transfer Agreement prior to executing a quit claim deed for the road segments to the Town:

1. The County will patch as necessary, mill, resurface, and re-stripe the road segments as listed in Table 1. Modifications to roadway geometry and typical section are excluded. Applicable guardrail will also be repaired, replaced, or otherwise updated to meet current standards.
2. The County will perform ADA improvements to applicable sidewalk and ramp sections adjacent to Canada Hill Road. Boundaries include Canada Hill Road from Main Street to Canada Hill Drive, and the Canada Hill Road/Hunters Knoll Road/Easterday Road intersection.
3. The County will replace various worn signage along the road segments listed in Table 1. The County will also install new signage depicting the beginning and end of County maintenance.

*Frederick County: Rich History, Bright Future*

Bourne Building • 355 Montevue Lane, Suite 200, Frederick, MD 21702 • 301-600-1129 • Fax 301-600-3517  
[www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov)

4. The County will install crosswalk markings and signage at the existing crosswalk at Saddleridge Drive. Tree trimming on the approaches will be completed to improve visibility of the crosswalk signage.
5. The County will also perform any necessary maintenance or replacement to culverts or drainage ditches adjacent to the road segments listed in Table 1.

Based on the language of the Town’s Charter, permission from the Town will be required prior to the County performing any of the previously referenced improvements. A written response from the Town accepting the County’s proposal will be considered sufficient to allow County staff to begin moving forward.

Please accept this letter as the County’s formal intention to execute a quit claim deed transferring any remaining interest in the identified road segments to the Town and a request that the County’s offer be brought to the Mayor and Commissioner’s attention for resolution by the next Town meeting. Please advise if the Town would like to have County representatives available at the meeting to answer any questions.

If you have any questions, please do not hesitate to contact me or my staff.

Sincerely,



Jason Stitt, P.E.  
 Director, Frederick County Division of Public Works

Table 1. List of Road Segments Enclosed by Town of Myersville Annexations.

Road Name	Annexation	From	To	Length FT (Miles)
Canada Hill Road	Town WTP/Fisher Property Resolution 2002-4	Canada Hill Road/Hunters Knoll intersection	380 feet to the southeast at southernmost corner of 1001 Hunters Knoll	380 (0.072)
Easterday Road	Town WTP/Fisher Property Resolution 2002-4	Canada Hill Road/Hunters Knoll intersection	455.5 feet to the north at northern property line of 10413 Easterday Road	455.5 (0.086)
Monument Road	Monument Road Resolution 2018-03	Original 1904 Town Boundary (Stroup Way)	New Town Boundary, approximately 678 feet to northwest	678 (0.128)
Canada Hill Road	Church Hill Estates Resolution 2022-01	Church Hill Road	Approx. 150 ft northwest of Clark Road	3320 (0.629)
Total Length FT (Miles)				4833.5 (0.915)

cc: John Peterson, CAO