

**ADDENDUM NO. 1**

**TOWN OF MYERSVILLE, MARYLAND**

**Easterday Road Sewer Line Design**

In accordance with the requirements of the “Instructions to Bidders”, this Addendum shall be attached to and become a part of the Contract Documents for the above referenced project.

***Concerning the Bid-Opening***

---

1. Sealed Bids will be received by the Town of Myersville at the Town Hall until 10:30 A.M. prevailing time, **September 16<sup>th</sup>, 2025**, at which time they will be publicly opened and read.

***Pre-Bid Questions from Contractors***

---

1. Plans show existing sanitary line, water valve, and some aerial utilities it is unclear
  - a. exact depth of all utilizes at crossing (no test pit data shown).
  - b. whether overhead lines will restrict crane/boom or trench bow operations

**Response:**

**a. Contractor is responsible to test pit, locate, and verify all utilities before construction begins. Refer to General Note 38 on sheet 2. Any discrepancies shall be reported to the Engineer. §100.4.3.**

**b. General construction note 40 on the drawings states “The contractor shall verify clearances below existing aerial utility lines to remain for vehicular access.”**

2. “The contract documents place responsibility on the contractor to verify existing utility locations and perform any required soil borings.” If field conditions, utility conflicts, or geotechnical findings require a redesign or relocation of the proposed sewer line or manholes, please confirm the following:
  - a. Will the Town/Engineer provide the revised design, or will the contractor be responsible for delegated design?
  - b. Will the contract be adjusted to include additional days for any delay caused by the redesign process?
  - c. How will the Town handle time extensions and potential cost impacts for delays resulting from subsurface conditions or utility information not provided in the RFP?

**Response:**

**a. Will be dealt with on a case-by-case basis depending on what is discovered in the field. Refer to General Note 15 on Sheet 2.**

**b. Contract times will be reviewed and discussed at the time of event.**

**c. Any addition, removal, or revision in the work or an adjustment in the contract price or the contract times will be dealt with via change order §EJCDC C-700.**

3. The plans identify new sanitary manholes with invert elevations and indicate “Drop” for the lot service connections; however, the details for manhole installation do not specify:
- a. Whether the manholes require internal or external drop connections.
  - b. The type of joint sealant or coating required for watertightness.
  - c. Any special interior lining, corrosion protection, or pipe-to-manhole connection boot specifications?

*Please confirm the intended drop manhole configuration and any required coatings, boots, or sealants to ensure proper ordering and installation of the precast structures.*

**Response:**

**a. With 0.1’ fall across each of the manholes, the manholes for this project are not drop manholes and should be constructed and installed per details 201.1 or 201.3 shown on Sheet 5. The “drop” indication in the table on Sheet 4 is referring to detail 209.1 on Sheet 6.**

**b. Please reference project specifications section 02601 for details on joint sealant and coating.**

**c. Please reference project specifications section 02601.**

4. During the site walk, HWA observed that Easterday Road is too narrow to safely accommodate open-cut trenching with one-way traffic maintained as implied by the plans. Based on field conditions, trenching with even a single travel lane would not provide sufficient clearance for: Excavation equipment and trench boxes, Safe traffic passage with required buffers per MUTCD/OSHA standards. The current plans do not include a detailed Maintenance of Traffic (MOT) plan or specify lane closure or detour protocols. Please clarify the following:
- a. Will the Town permit a full road closure during trenching operations, given the narrow roadway?
  - b. If a detour or closure is required, who is responsible for preparing the MOT plan and obtaining approval?
  - c. Will time extensions or schedule adjustments be granted if traffic management requirements limit production or require phased construction?

**Response:**

**a. While the Town will consider supporting temporary closure of Easterday Road, the road is under Frederick County jurisdiction, road closure will require County approval.**

**b. If necessary, the Town will be responsible.**

**c. Schedule adjustments will be discussed at the time of the event.**

5. Laydown / Storage Yard: The current plans do not identify any laydown or material storage area for staging pipe, manholes, or stone. Please confirm where the Contractor is permitted to establish a laydown/storage area and whether additional approvals are required.

**Response: The Town is to provide storage area. See Laydown/Storage/Stockpiles notes on sheet 8.**

6. Stabilized Construction Entrance (SCE): The SCE is shown entering directly from Easterday Road on a slope with a sharp turn into the LOD. Field conditions indicate that this layout is not feasible for safe truck access. HWA proposes installing the SCE at a diagonal to Easterday Road to allow for proper ingress/egress. Please confirm if this modification is acceptable or if a formal plan revision is required.

**Response: Adjustments to the SCE can be coordinated in the field with the E&S inspector.**

7. Additional E&S Measures: The E&S plan does not show stockpile locations or inlet protection measures near the roadside tie-in. Please confirm whether additional E&S measures will be required and, if so, guide acceptable placement.

**Response: Excavated material shall be placed on the high side of the trench. Reference Stormwater Management Note 7 on Sheet 8. No inlets are present in the limits or in close proximity of the project.**

8. The plans indicate 6" sanitary service connections (SSC) to each lot; however, no locations are provided for cleanouts at the property lines. Please confirm:
- The required cleanout locations for each residential connection.
  - Whether any specific distance from the property line is required for inspection and maintenance access.

**Response: The table shown on Sheet 4, provides invert elevations from the main to the clean out at the residence. A Standard Cleanout, per detail 206.4 on Sheet 5, shall be installed 15' from the main..**

9. During the site meeting, it was stated that this is the third time the project has been advertised because previous bids exceeded the City's available funding. Please confirm:
- The current project budget or funding allocation that the City is using to evaluate bids.

- b. Whether the City has contingency funds available for unforeseen conditions or necessary design adjustments.

**Response: At the time of the previous bids, the funding had not been awarded and the bids expired. The Town will evaluate the bids and if the bids exceed the available funding, the Town will consider options to fully fund the construction.**

10. Please clarify the installation of the manholes on the construction documents. Who will be responsible for the installation? The scope of work only addresses the installation of 8" SDR, (3) Laterals, and Demo (3) Septic Tanks.

**Response: Manholes are a part of this project and included on the bid form. All work, shown as proposed on the plans and described in the specifications shall be a part of this project.**

*Concerning the Pre-Bid Meeting*

---

1. A copy of the pre-bid meeting minutes and sign-in sheet are attached for information.

*Concerning the Project Manual*

---

1. In Specification Section 00010 (Invitation to Bid):

**Replace:**

Sealed Bids will be received by the Town of Myersville at the Town Hall until 10:30 A.M., prevailing time, September 2<sup>nd</sup>, 2025, at which time they will be publicly opened and read.

**With:**

Sealed Bids will be received by the Town of Myersville at the Town Hall until 10:30 A.M., prevailing time, **September 16<sup>th</sup>, 2025**, at which time they will be publicly opened and read.

END OF ADDENDUM NO. 1

BIDDERS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPECIFIED PLACE ON THE BID FORM. THE ABSENCE OF THIS ACKNOWLEDGMENT WILL BE CAUSE FOR REJECTION OF THE BID.

**TOWN OF MYERSVILLE**  
**EASTERDAY ROAD SEWER LINE DESIGN**

PRE-BID MEETING MINUTES  
Monday, August 4, 2025 @ 10 A.M.  
ARRO Project No. 10228.46

**PROJECT DESCRIPTION & SCOPE OF WORK**

This project involves the installation of a new 8-inch, SDR-35 and SDR-26 PVC gravity sewer main running approximately 880 feet in length that will serve three (3) residential properties fronting Easterday Road. It also includes demolition of three (3) existing septic tanks and installation of three (3) house connections.

**BID QUESTIONS**

Technical questions will be accepted until 10:30 A.M. prevailing time on Wednesday, August 13, 2025. All questions must be submitted in writing via e-mail to Bethany Stoll at [bethany.stoll@arroconsulting.com](mailto:bethany.stoll@arroconsulting.com).

**BID OPENING**

Sealed Bids will be received by the Town of Myersville at the Town Hall until 10:30 A.M., prevailing time, Tuesday, September 2, 2025, at which time they will be publicly opened and read.

**COMPLETION TIME & PROJECT SCHEDULE**

1. The Work will be substantially completed within 120 calendar days after the date when the Contract Times commence to run as provided in General Conditions Paragraph 2.3 as amended by the Supplementary Conditions, and completed and ready for final payment within 140 calendar days after the date when the Contract Times commence to run.
2. Liquidated Damages (LD's) will be assessed in the amount of Five Hundred Dollars (\$500) per calendar day the work is not substantially completed.

**REQUIRED BID SUBMITTALS**

1. Completed Bid Form. The bid form is a combination of lump sum and/or unit prices with contingency items listed.
2. Bid Security Form in the form of a certified check, bank check, irrevocable letter of credit, or Bid bond (on the form included with the Bidding Documents) for 10 percent of the Bid total.
3. Disadvantaged Business Enterprise (DBE) Good Faith Efforts Checklist and MDE WIFA 6100 Form.

4. It is the responsibility of the bidder to follow and adhere to all bidder requirements and instructions.

### **SPECIAL CONDITIONS, STAGING, ACCESS, PARKING, USE OF FACILITIES**

1. The selected contractor shall notify the residents in advance of construction happening in their area.
2. The Contractor shall keep the existing driveways and entrances serving the properties adjacent to the Project clear and available to the Owner and the public at all times.
3. If the construction work requires temporary disruption, relocation, or modification of utility services to businesses, public facilities, or residences adjacent to the Project, the Contractor shall provide temporary services by methods approved by the utility company and the Engineer.
4. The Contractor is responsible for obtaining Frederick County Utility Permit.
5. This project must comply with the American Iron & Steel and Build America, Buy America Act; Davis-Bacon Wage Rates; and Disadvantaged Business Enterprise (DBE) program.

### **SURVEYING**

Contractors shall visit the site and become familiar with it prior to submitting their bid. The Contractor is responsible for stakeout.

### **EXTENT OF CONSTRUCTIONS**

Contractors shall confine construction activities to the limits designated on the drawings.

### **WORKING HOURS**

A normal working day shall be defined as Monday through Friday from 7:00 A.M. to 4:00 P.M. Any change to this schedule shall be requested in writing at least one (1) week prior.

### **SPECIFICATIONS**

The contractor shall adhere to all specifications detailed in the project manual for Easterday Road Sewer Line Design.

### **INSURANCE**

The Successful Bidder will be required to carry Liability and Workers' Compensation and other insurance in the amount and under the terms stipulated in the General Conditions and Supplementary Conditions.

