

Town of Myersville
Public Hearing
Planning Commission Ex-Officio Ordinance
Institutional Signage Ordinance
June 11, 2024

The Public Hearing for June 11, 2024 was called to order by Mayor Mark Hinkle.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Mark Flynn, Dan Long, Lauren Vandergrift and Robert Ziegler along with Town Manager, Kristin Aleshire, Town Planner, Brandon Boldgya and Town Treasurer, Michelle Ramos.

Town Planner, Brandon Boldgya went over the Planning Commission Ex-Officio Ordinance. This would allow the ex-officio to vote in the event if the Planning Commission vote ends in a tie.

Institutional Signage Ordinance was summarized by Town Planner, Brandon Boldgya. This Ordinance would better clarify institutional signs in town. Electronic lighted signs clarity for understanding use of signs.

Motion to close Public Hearing and move into regular Town Meeting.

Move so moved by Wayne Creadick, Jr. and second by Robert Ziegler. Motion carried 5 to 0.

Respectfully submitted,

Kathy Gaver

Kathy Gaver

Council Secretary

Town of Myersville

Regular Meeting

June 11, 2024

The Town Meeting for June 11, 2024, was called to order by Mayor Mark Hinkle followed by the Pledge of Allegiance.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Mark Flynn, Dan Long, Lauren Vandergrift and Robert Ziegler along with Town Manager, Kristin Aleshire, Town Planner, Brandon Boldgya and Town Treasurer, Michelle Ramos.

In accordance with the provision of the State Open Meetings Act, I will be seeking a motion by Council to convene an Executive Session at the conclusion of the Public Comment Period of the agenda for the purpose of consulting with Council on an investment of public funds.

Mark Flynn made a motion to accept the May minutes as written and second by Wayne Creadick, Jr. Motion carried 5 to 0.

Public Comments:

Susan McCarrick, Meadowridge resident noted that Canada Hill Road was discussed at the workshop. She would like to know what is going on. May Hinkle noted that Council could challenge it or de-annex it. Town Attorney believes one thing and their attorney another. This will be a joint agreement on what is or isn't correct. Mrs. McCarrick said that people are upset about it because there is an accident waiting to happen. She also talked about the sidewalks.

Martin McCarrick, Meadowridge resident was also upset that Canada Hill was on the workshop. Something needs to be done. This is urgent and needs to be worked on and resolved.

Staff Reports:

Treasurers Report:

Town Treasurer, Michelle Ramos gave the Treasurers report. A copy is on file for the public to review.

Deputy Report:

Town Deputy, Paul Graves gave the Deputies report. A copy is on file for the public to review.

MES-Water & Sewer Report:

Maryland Environmental Services (MES), Assistant Supervisor, Bob Barnhart sent over report. Town Manager, Kristin Aleshire went over the highlights of the report.

Committee Reports:

Budget & CIP Committee:

Councilmember Dan Long gave the following report:

- Budget is completed.

Public Facilities Committee:

Town Manager, Kristin Aleshire noted no meeting was held.

Public Relations Committee:

Councilmember Robert Zeigler gave the following report:

- Memorial Day event went very well.
- Snowmen are here and will be painted in July.

Unfinished Business:

Harp Alley Property Transfer – Town Manager, Kristin Aleshire noted that he was looking for consensus for staff to proceed. Councilmember Lauren Vandergrift said to reach out to the residence and poll them to get consensus. The arbor tree statement was reviewed.

VI District – Cannabis Ordinance 2024-01 was summarized by Mayor Hinkle.

Mayor Hinkle called for a motion to introduce Cannabis Ordinance 2024-01. Motion so moved by Councilmember Wayne Creadick, Jr, and second by Councilmember Mark Flynn. Motion carried 3 to 2.

Cannabis Definitions Ordinance 2024-02 – was summarized by Mayor Hinkle

Mayor Hinkle called for a motion to introduce Cannabis Definitions Ordinance 2024-02.

Motion so moved by Councilmember Wayne Creadick, Jr. and second by Councilmember Mark Flynn. Motion carried 3 to 2.

Accessory Structure Ordinance 2024-03 – was summarized by Mayor Hinkle.

Mayor Hinkle called for a motion to introduce Accessory Structure Ordinance 2024-03. Motion so moved by Councilmember Dan Long and second by Councilmember Robert Ziegler. Motion carried 5 to 0.

Myersville FY25 Budget Ordinance 2024-05 – was reviewed.

Motion to approve was made by Mark Flynn and second by Robert Ziegler. Motion carried 5 to 0.

Councilmember Dan Long brought up the Canada Hill Road transfer. This was previously talked about at the workshop. A discussion was held on challenging it, or de-annex it. Kristin noted that staff would do what options that Mayor and Council chooses.

Motion was made to defend it by Councilmember Dan Long and second by Councilmember Wayne Creadick, Jr.

Mayor Hinkle asked if any in the audience wanted to speak about this matter.

Martin McCarrick, Meadowridge resident noted that there is lack of clarity. People are uninformed. You need to let the citizens know why you defend it.

Motion was 4 for and Lauren Vandergrift abstaining. Motion carried.

New Business:

Residential Vacant Structures Ordinance 2024-06 – Town Planner, Brandon Boldyga reviewed the ordinance.

Motion to introduce Ordinance 2024-06 Residential Vacant Structures was made by Councilmember Wayne Creadick, Jr. and second by Councilmember Dan Long. Motion carried 5-1.

Non-Residential Vacant Structures Ordinance 2024-07- Town Planner, Brandon Boldyga reviewed the ordinance.

Motion to introduce Ordinance 2024-07 Non-Residential Vacant Structures by Councilmember Wayne Creadick, Jr. and second by Councilmember Lauren Vandergrift. Motion carried 5-0.

Vacant Property Definitions Ordinance -2024-08 was reviewed by Town Planner, Brandon Boldyga.

Motion to introduce Ordinance 2024-08 was made by Councilmember Wayne Creadick, Jr. and second by Councilmember Dan Long. Motion carried 5-0.

Planning Commission Ex-Officio Ordinance -2024-09 was summarized by Mayor Hinkle.

Motion to introduce Ordinance 2024-09 Planning Commission Ex-Officio was made by Councilmember Wayne Creadick, Jr and second by Councilmember Mark Flynn. Motion carried 5 to 0.

Institutional Signage Ordinance -2024-10

Mayor Hinkle entertained a motion to introduce Ordinance 2024-10.

Motion to introduce was made by Councilmember Dan Long and second by Councilmember. Motion carried 5 to 0.

DG Market Forest Conservation Easement – Town Planner, Brandon Boldyga noted that the easement is towns property. The Town is to inspect it and provide access to part of the easement.

Motion to approve DG Market Forest Conservation Easement by Councilmember Wayne Creadick, Jr. and second by Councilmember Robert Ziegler. Motion carried 5 to 0.

DG Market SWM Easement – Town Planner, Brandon Boldyga noted that this will allow the Town and Frederick County to inspect the storm water management facilities. Comments and updates were sent to the county agent.

Motion to approve DG Market SWM Easement was made by Councilmember Wayne Creadick, Jr., and second by Councilmember Dan Long. Motion carried 5 to 0.

DG Market Public Utility Easement – Town Planner, Brandon Boldyga noted that this easement allows the town access to operate, maintain and inspect.

Motion to approve was made by Councilmember Wayne Creadick and second by Councilmember Robert Ziegler. Motion carried 5 to 0.

DG Market Public Works Agreement (PWA) – Town Planner, Brandon Boldyga noted that it has been seen by the engineer and legal counsel. Bond has been posted.

Mot was so moved by Councilmember Wayne Creadick, Jr. and second by Councilmember Robert Ziegler. Motion carried 5 to 0.

Correspondence:

Town Manager, Kristin Aleshire said that two (2) requests for water relief have been received. They meet the criteria.

Motion to approve with policy in place by Councilmember Mark Flynn and second by Councilmember Wayne Creadick, Jr. Motion carried 5 to 0.

Town Manager, Kristin Aleshire went over the 2023 CCR report. This is a required report that goes out to the public.

Arro is working on copper and lead components in town on the customer side.

Housekeeping:

Kristin spoke on an email he received about a missing camera at Bullivant Park. The owner went to retrieve the camera and it was gone.

Canada Hill property owner in the forest line and requested it to be removed.

Micks Plumbing – Brandon has put together a map. Vepo has taken care of 23 meters that were not completed.

Councilmember Lauren Vandergrift thanked Kristin for the split agenda. She noted that if you have not signed up for Everbridge for weather events you should do so. She asked about rules for annexing – process for de-annexing, how it is put forward to the citizens, and how do they get notified. Brandon said annex – change municipal boundary – Public Hearing – advertise – introduce – then approved. It takes four (4) to six (6) months to be put into the town. Annex - When Canada Hill came in town the road came along. De-annex – exclude just the road from the town. Changing town boundaries, town limits would no longer include the road. A resolution would have to pass. It would not have any impact on the homeowners.

Councilmember Lauren Vandergrift congratulated the WMAA travel soccer team.

Councilmember Dan Long noted that the courts at Harp are starting to show their wear. Kristin noted that about four (4)-five (5) years ago RFP had redone the courts. Will have them look into it again.

As Mayor Hinkle started to close the meeting, Martin McCarrick, town resident wanted to thank everyone for the clarity of the annex/de-annex process. He then asked once you go through the procedure to whom does the pathway belong to. The answer was the sidewalk would belong to the county.

Mayor Hinkle read the following:

Pursuant to State Government Article §10-508(a) and Town Charter §206, in accordance with the State Open Meetings Act, I am seeking a motion to close the public meeting and move to executive session for the purpose of consulting with staff on investment of public fund.

Motion to close and move to executive session by Councilmember Wayne Creadick, Jr and second by Councilmember Dan Long. Motion carried 5 to 0.

Respectfully submitted,

Kathy Gaver

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Council Secretary