

Town of Myersville
Regular Meeting
January 11, 2024

The Town Meeting for January 11, 2024, was called to order by Mayor Mark Hinkle followed by the Pledge of Allegiance.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Mark Flynn, Dan Long, Michelle Sweet and Robert Ziegler along with Town Manager, Kristin Aleshire, Town Planner, Brandon Boldgya and Town Treasurer, Michelle Ramos.

In accordance with the provision of the State Open Meetings Act, I will be seeking a motion by Council to convene an Executive Session at the conclusion of the Public Comment Period of the agenda for the purpose of consulting with legal counsel litigation.

Motion to move to Executive Session at the end of the meeting by Mark Flynn and second by Robert Ziegler. Motion carried 5 to 0.

Mark Flynn made a motion to accept the December minutes as written and second by Michelle Sweet. Motion carried 5 to 0.

Public Comments:

Jamie Brennan from Mt. Airy, a representative that is running for Frederick County Public School Board of Education was presented. She gave an introduction and a background as to why she was running for office.

Staff Reports:

Treasurers Report:

Town Treasurer, Michelle Ramos was out for the Treasurers report. Mayor Hinkle noted if you have any questions in contact with Michelle. A copy is on file for the public to review.

Deputy Report:

Town Deputy, Paul Graves gave the Deputies report. A copy is on file for the public to review.

Planning & Zoning Report:

Town Planner and Zoning Administrator, Brandon Boldgya gave the following report:

- The developer at Williams Glen has been approved for some draw down.

Zoning Update:

- Received one (1) formal complaint and one (1) Zoning Certificate.
- Treeland Foundation Property – working on annexation. Public Hearing will be held in February.
- Cannabis regulations – looking over the draft ordinance for restriction of growing and sales.
- Looking at vacant properties next month.

Councilmember Mark Flynn spoke on tracking time and cost for lawyers and staff that are working on DG Market. It was noted that this is being done.

MES-Water & Sewer Report:

Maryland Environmental Services (MES), Assistant Supervisor, Bob Barnhart sent over report.

Town Manager, Kristin Aleshire went over the highlights of the report.

- The water ban can be removed.
- Spoke with State on Deerwood's plant. Looking for us to proceed with coordination with Engineer. Will look at and determine if Engineer will be included with States figures.
- Looking into getting Brethren Church Pump Station pumps replaced.

- Water leak in Ashley during the late evening. Maintenance fixed it the next morning. However, water leaked into their house. Told residents to call their insurance company. Serve Pro was called in for cleanup.
- Kristin spoke on a third-party company to be on call that has experience to take care of these kinds of issues.

Town Manager Report:

Kristin Aleshire, Town Manager gave the following report:

- Start date of insulation of new meters will start soon. Information will be listed in the newsletter.
- The Town Attorney reviewed franchise with Comcast compared to Chantel. Will bring back for approval.
- MDE – lead copper rule assessment will occur with water meter install and Engineer has assisted.
- The basketball pole and net are up at Saber Ridge and ready to play. No lines have been painted at this time.

Committee Reports:

Budget & CIP Committee:

Councilmember Dan Long gave the following report:

- They met on the first Tuesday in January. They will meet on the first Tuesday of each month.
- Setting goals.
- Anyone that has anything just send it to Michelle and they will look at it.

Public Facilities Committee:

- Kristin will schedule a meeting.

Public Relations Committee:

Councilmember Robert Zeigler gave the following report:

- Snowmen are coming down January 13th.
- Thanked staff for taking care of the banners.
- Working on Veterans Day.
- Read the literature that First United Bank put into the time capsule.
- On May 4, 2024, children from Myersville Elementary School along with Judy Zeck will speak. This is the day that the time capsule will be buried.

Unfinished Business:

Mayor and Council meeting Rules of Procedure Policy – Kristin Aleshire reviewed the final draft. Need to add section on electronic devices.

Motion to approve rules of procedure with the amendment by Dan Long and second by Wayne Creadick.

Motion carried 5 to 0.

Harp Alley (School Street) property – Kristin Aleshire spoke on this briefly and went through the summary of the “Harp Place Alley” as well as some recommendations. Council members asked numerous questions. Mark Flynn noted to accept it as a public road. Wayne Creadick noted that it’s been public access, let it be public so that homeowners have permission to use it. Bob Zeigler noted that he talked to residents, and they spoke on deeds on Harp Place and lots in Deerwood’s. Kristin then gave clarifications. Michelle Sweet noted that there are pros and cons to keeping it as an alley as it is used now if the town owns it. Dan Long noted to ask all property owners to come in discuss it in the open. Town Attorney, Jay Gullo said that it is town property-property owners. No one can do anything unless the town relinquishes interest. Quick claim deed would be relinquished to property owners. Deerwood’s property abides to property. Town Planner, Brandon Boldyga spoke on surveys that have been done. It has been traced back to 1860 and it was part of a farm on Church Hill Road. Always had same use, overlap is at the homestead. After further discussion it was agreed

that a letter be sent out to those on Harp Place and surrounding homes. They will be invited to come to next months' workshop.

New Business:

Town of Myersville Social Media Management Policy – Kristin Aleshire reviewed the policy. After some lengthy discussion it was added to the workshop because it needs more work on it.

Young Nature Trail Bid Award – Kristin Aleshire reviewed the bids. The project went back out to bid. All bidders included all the information that was needed this time around. Town Engineer recommends RFP bid at \$36,442.00.

Motion was made that we accept RFP bid for \$36,442.00 by Mark Flynn and second by Wayne Creadick. Motion carried 5 to 0.

Correspondence:

Letter of Request for Consideration of Repair from Utility Project - Received a letter for request from the sewer improvement project. Pictures were provided post construction and after. Engineer reviewed pictured and the shed looks like it before project started.

Letter of Request for Utility Bill Relief – request was granted.

Request for donation was honored.

Housekeeping:

Port a Potty will be placed at Doubs Park for the winter months.

Pursuant to State Government Article, §10-508(a) and Town Charter §206, in accordance with the State Open Meetings Act, I am seeking a motion to close the regular town meeting and move to executive session for the purpose of consulting with staff and counsel to obtain legal advice.

Motion to adjourn Town Meeting and go into Executive session by Mark Flynn and second by Dan Long. Motion carried 5 to 0.

Respectfully submitted,

Kathy Gaver

Town Council
Secretary

