

Town of Myersville  
Regular Meeting  
July 9, 2024

The Town Meeting for June 11, 2024, was called to order by Mayor Mark Hinkle followed by the Pledge of Allegiance.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Mark Flynn, Dan Long, Robert Ziegler and Lauren Vandergrift along with Town Manager, Kristin Aleshire, Town Planner, Brandon Boldgya.

Motion to approve June minutes as written by Wayne Creadick, Jr. and second by Lauren Vandergrift. Motion carried 5 to 0.

**Public Comments:** No Public Comments.

**Staff Reports:**

Treasurers Report:

Town Treasurer, Michelle Ramos was absent.

A copy of is on file for Public Review.

Deputy Report:

Town Deputy, Paul Graves gave the Deputies report. A copy is on file for the public to review.

MES-Water & Sewer Report:

Maryland Environmental Services (MES), Assistant Supervisor, Bob Barnhart sent over report.

Town Manager, Kristin Aleshire went over the highlights of the report.

Town Manager's Report:

Town Manager, Kristin Aleshire gave the following report:

- We are on target towards the Deerwoods Water treatment plant. We have received the preliminary for the upgrade.
- All information has been submitted for class action for settlement amount. Will keep everyone updated on numbers.
- Sent necessary documentation to County for soccer side trail.
- Was successful for the grant for Easterday Road project. Received around \$200,000.00.
- Was able to send grant for Maryland IT for \$300,000 for next three (3) year period.

### Planning & Zoning Report:

Town Planner and Zoning Administrator, Brandon Boldgya gave the following report:

### Planning & Zoning Report:

Town Planner and Zoning Administrator, Brandon Boldgya gave the following report:

- DG Market – received a request to put a Stay on it. Judicial review Applicant 30 day. No motion Judge put it to a motion to a Stay motion. Town Attorney should not take any formal motion on it. Town should not be doing any formal vote in Public Session. Frozen until determined Planning and Zoning was in error. No hearing has been scheduled. Public works agreement has been signed beforehand. Two (2) plans on hold until judgement.
- Meadowridge Knoll – made minor adjustment to walking trail. Needs MDE stream permit to cross. Trails are being adjusted.
- Quail Run – developer working on stormwater plans with County. Town Flood plain supersedes County. Town posted ordinance its county saying can't put storm pond in.
- Bullivant Park – additional plat town processing.

Mayor Hinkle noted that he received a phone call about illegal firework. The resident expressed their concerns and safety.

### **Committee Reports:**

Park and Recreation Committee:

Councilmember Lauren Vandergrift gave the following report:

- Trolley Festival is planned for October 5, 2024. They are looking for volunteers.

### **Unfinished Business:**

Social Media Policy – Kristin was given directions to go ahead and have a draft available for next month's workshop.

Traffic Calming Policy – Mayor Hinkle will get information for next month's meeting.

VI District – Cannabis Ordinance 2024-01 – Mayor Hinkle summarized the ordinance. This was heavily discussed on location, regulations and State regulations.

A motion was made by Councilmember Wayne Creadick, Jr and second by Councilmember Lauren Vandergrift. Motion carried 3 - and 2 Nays – Councilmember Dan Long and Councilmember Robert Ziegler. Motion carried 3 to 2.

Cannabis Definitions Ordinance 2024-02 – Mayor Hinkle read the ordinance. Motion to so move by Councilmember Wayne Creadick, Jr., second by Lauren Vandergrift. Motion carried 3 to 2 Nays – Councilmember Dan Long and Councilmember Robert Ziegler.

Accessory Structure Ordinance 2024-03 – Mayor Hinkle read the ordinance. Motion to so move by Councilmember Dan Long and second by Councilmember Robert Ziegler. Motion carried 5 to 0.

Residential Vacant Structure Ordinance 2024-06 - Mayor Hinkle reviewed the ordinance. Mayor called a motion. Motion to so move by Councilmember Wayne Creadick and second by Councilmember Dan Long. Motion carried 5 to 0.

Non-Residential Vacant Structures Ordinance 2024-07 Mayor Hinkle reviewed the ordinance. Mayor called a motion. Motion to so move by Councilmember Dan Long and second by Councilmember Lauren Vandergrift. Motion carried 5 to 0.

Vacant Property Definitions Ordinance 2024-08 – Mayor Hinkle read the ordinance. Mayor Hinkle called for a motion. Motion to so move by Councilmember Dan Long and second by Councilmember Robert Ziegler. Motion carried 5 to 0.

Planning Commission Ex-Officio Ordinance – 2024-09 Mayor Hinkle read the ordinance. Mayor Hinkle called for a motion. Motion to so move by Councilmember Robert Ziegler and second by Councilmember Wayne Creadick, Jr. Motion carried 5 to 0.

Institutional Signage Ordinance – 2024-10 – Mayor Hinkle read the ordinance. Mayor Hinkle called for a motion. Motion to so move by Councilmember Wayne Creadick, Jr. and second by Councilmember Dan Long. Motion carried 5 to 0.

### **New Business:**

IT Related Services Postings – Town Manager, Kristin Aleshire noted that we received word on the approved grant. We need to start delegating contracts. Catalysis for website posting \$750.00 a year with interest to expand. Option 1 is the same service we have been receiving. Option 2 is a step up – 4-year contract \$2,000.00. This includes a refresh, remote training and a 300-page transfer. Brandon Boldyga noted that our current package is under gooffice now.

Which contract is running out. After some discussion, a motion was made. Motion to approve contract for catalysis for option 2 by Councilmember Dan Long and second by Councilmember Wayne Creadick. Motion carried 5 to 0.

Security System – Kristin Aleshire to contact MC Dean to take this over. He is looking at a monthly service. Waiting to hear back from them.

IT Support – Several entities reached out to us once the bid went out. This will be on for next month's review.

Everbridge would still be done in house.

Website, social media, key fob, and phones are something that we can do remotely. This would be fifteen (15) hours per week, two (2) to three (3) days a week, which would include some after hours and on call hours.

Harp Park Hardcourts Maintenance – Kristin noted that this is a budget item and will come back next month with answer.

**Correspondence:**

MDE Review of MS-4 Report – They send out on what needs to be addressed.

Town server was hacked. Malware is up to date. The server has since been restored. Only two (2) computers were infected.

Water/sewer bills at this time are 80% are installed and activated.

Mayor Hinkle read the following:

Pursuant to State Government Article, §10-508(a) and Town Charter §206, in accordance with the State Open Meetings Act, I am seeking a motion to close the regular town meeting and move to executive session for the purpose of consulting with staff.

Motion to move to executive session by Councilmember Dan Long second by Councilmember Lauren Vandergrift. Motion carried 5 to 0.

Respectfully submitted,

*Kathy Gaver*

Kathy Gaver  
Council Secretary

