

Town of Myersville
Regular Meeting
August 13, 2024

The Town Meeting for August 13, 2024, was called to order by Mayor Mark Hinkle followed by the Pledge of Allegiance.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Mark Flynn, Dan Long, Robert Ziegler and Lauren Vandergrift along with Town Manager, Kristin Aleshire, Town Planner, Brandon Boldgys and Town Treasurer, Michelle Ramos.

In accordance with the provisions of the State Open Meetings Act, I will be seeking a motion by Council to convene an Executive Session at the conclusion of the meeting for the purpose of consulting with legal counsel regarding litigation.

Motion to approve July minutes as written by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Public Comments:

Justin Clipp, Mountain Valley Baseball asked for a waiver of fees for the fall ball season. They will keep doing what they do for in kind services. Council gave approval of waiver of fees.

Judy Zeck, representative of Trolley Fest/Historical Society. She stated that the Harmony Concert Band would like to perform at the Trolley Fest. She is asking for permission for them to set up in front of the Municipal Center. The Historical Society will be in the Community Room. Mayor and Council discussed the placing of the band out front and the proper paperwork that needs to be filled along with their approval.

Public Presentations:

Caroline Randolph, member of the Valley Softball league came and thanked the Town for supporting the Valley Baseball league.

Boards & Commissions:

Mayor Hinkle appointed Mark Flynn as Council liaison to the Parks and Recreation Committee.

Hailey Carter sent in paperwork for being on the Parks and Recreation Committee. Motion was made that we accept her to the Parks and Recreation Committee by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Staff Reports:

Treasurer's Report:

Town Treasurer, Michelle gave the treasurer's report.

A copy of is on file for Public Review.

Deputy Report:

Town Deputy, Paul Graves, was absent. A copy is on file for the public to review.

Committee Report:

Park and Recreation Committee:

Victoria Thompson gave the following report:

- August 24th at Doubs Park will be an event for free swap clothes and get free school supplies.
- Harvest Fest will be held October 5th, with pumpkins, scarecrow making, scavenger hunt throughout town business, as well as food and music,

MES-Water & Sewer Report:

Maryland Environmental Services (MES), Assistant Supervisor, Bob Barnhart sent over report.

Town Manager, Kristin Aleshire went over the highlights of the report.

Town Manager's Report:

Town Manager, Kristin Aleshire gave the following report:

- Had conversation about the new water billing system with LB Waters & Census with the help in identifying the issues. We have worked with CBM directly to transpose the billing system.
- Mayor Hinkle and Kristin have met with three (3) of the four (4) vendors for IT services. Will have contract with proposal for a contractor.
- Have difficulty with job description for publication for different vendors for the different operations. Waiting for cost before putting advertisement out.
- AED machine is no longer supported. Machine is outdated. Spoke with vendor and will get a replacement.
- Received a cost quote from Hav-A-Lawn on a twelve (12) foot tree versus a fourteen (14) foot tree. There is a bump up of cost for fourteen (14) foot tree. Cost for 2024 - \$8,517.00, for 2025 - \$7,500.00, and 2026 - \$6,500.00, They put up all decorations and store them. Mayor and Council asked for Kristin to reach out to other vendors.

Planning & Zoning Report:

Town Planner and Zoning Administrator, Brandon Boldgya gave the following report.

- DG Market is under circuit court -hearing date appeal to Board of Appeals Planning Commission decision. The date is set for December. Property is currently on a stay. The stay hearing is slated for October.
- Bullivant addition plat has been reviewed by the Planning Commission.
- Additional plat for 3.6 acres to add to Doubs Park parcel.
- General District building size will go before the Council next month.

Committee Report:

Public Relations:

Councilmember Lauren Vandergrift gave the following report:

- A meeting was held with a get to know you and getting up to speed on future events.
- They are currently looking for members.

Unfinished Business:

Social media policy – Kristin reviewed the policy. Mayor Hinkle called for a vote. Motion to approve the Social Media Policy by Dan Long and second by Robert Ziegler. Motion carried 5 to 0.

Harp Alley Improvements – Received from four (4) residents most affected. Will proceed with tree removal. Looking for motion to move forward to get quotes. Motion so moved by Wayne Creadick, Jr. and second by Robert Ziegler. Motion was 4 with Dan Long abstaining. Motion carried 4 and 1 abstained.

New Business:

Muni Link Billing Software Contract – This is the new billing software/system. With this system you can send mass emails and customers are able to look up their accounts. There will be three (3) months' testing of the system. The initial cost is \$15,000.00 with a \$515.00 fee.

Motion to proceed with billing contract was made by Dan Long and second by Mark Flynn. Motion carried 5 to 0.

Mueller Storm Drain Cleaning Contract – Motion for \$4,874.00 storm drain cleaning. Motion so moved by Wayne Creadick, Jr. and second by Lauren Vandergrift. Motion carried 5 to 0.

Arro PSA – Ashley Wellhouse PFAS Upgrades- Kristin did an overview of the design of the building. Will need to replace the small entry door with a garage door which will double the size but will make it look better. Deerwoods may be able to do with the structure that is already there. This project is funded through the State National Water Fund.

Motion we accept PSA upgrade by Mark Flynn and second by Robert Ziegler. Motion carried 4 to 0.

Ordinance 2024-11 Zoning Enforcement – Mayor Hinkle reviewed the ordinance. Motion was made to introduce Ordinance 2024-11 by Mark Flynn and second by Dan Long. Motion carried 5 to 0.

Frederick County CDBG Cooperative Resolution and Agreement – Kristin viewed the Resolution and Agreement. It is a community block grant that Frederick County is asking municipalities to participate in.

Motion was made that we delay with the cooperation on the Community Development Block Grant by Wayne Creadick and second by Robert Ziegler. Motion carried 4 for and 1 abstained. Lauren Vandergrift abstained from the vote.

Correspondence: Town Attorney is taking care of filing the annual false claims reporting.

Mayor Hinkle announced that there will be no third (3rd) party announcements on the information sign out front.

Pursuant to State Government Article, §10-508(a) and Town Charter §206, in accordance with the State Open Meetings Act, I am seeking a motion to close the regular town meeting and move to executive session for the purpose of consulting with staff and counsel for litigation.

Motion to close the regular meeting and go into closed session was made by Wayne Creadick, Jr. and second by Robert Ziegler. Motion carried 5 to 0.