

Town of Myersville
Regular Town Meeting
March 10, 2026

The Regular Town Meeting for March 10, 2026, was called to order by Mayor Mark Hinkle followed by the Pledge of Allegiance.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Dan Long, Lauren Vandergrift, and Robert Ziegler. Mark Flynn attended the meeting virtual. Also in attendance were Town Manager, Kristin Aleshire, Town Planner, Brandon Boldyga and Town Treasurer, Michelle Ramos.

Mayor Hinkle read the following:

In accordance with the provisions of the State Open Meetings Act, I will be seeking a motion by the Council to convene an Executive Session at the conclusion of the meeting for the purpose of regarding pending litigation.

A motion was made to accept the minutes as written by Wayne S. Creadick, Jr. and second by Robert Ziegler. Motion carried 4 to 0.

Public Presentations:

Coleen Daniels – President of Myersville Friends of the Library, gave a summary of some of the many events that they fund. They have reading program where last year it drew 550 applications and this year they have 750 applications. This is a summer reading program open to adults and children. Coleen asked Mayor and Council if they could help fund this program. Mayor and Council told her that they would discuss it and follow up with her in an email.

Mark Flynn joined the group virtually.

Staff Reports:

Town Treasurer Report:

Michelle gave the treasurer's report. A copy is on file for public review.

Deputy Report:

Deputy Paul Graves was unavailable to give the report.

Town Manager's Report:

Town Manager, Kristin Aleshire, gave the following report:

- Met with contractor for a number of items around town that needs to be done.
- Doubts water line will be fixed/replaced.
- Install sidewalk Church Hill Road to Church Hill subdivision. Kristin will come back to Mayor and Council once he receives some numbers on the project.
- Contractor is trimming back the area growth that impacts fences.
- Looking at working on the tennis/pickle ball courts this spring.

- Currently three (3) out of four (4) valves have been inserted.
- Received a water leak request letter.
- Working on communication from an Ashley resident about the path has degraded from the wash out near her property. This needs to be taken care of and replaced.
- Received a letter of request from Middletown High School for waiver of fees for use of the community room during the prom. A motion to waive the fee was made by Mark Flynn and second by Robert Ziegler. Motion carried 5 to 0.
- Received an email from a resident that their skateboard went into a drain along Main Street. We were able to retrieve it.

Planning and Zoning Report:

Town Planner Brandon Boldyga gave the following report:

- Quail Run Improvement Plan – has been approved. Project is moving forward.
- Sunoco is adjusting their plans for the Planning Commission.
- HTC Lot size was passed.
- Village size 10,000 feet they will come back with their proceedings.

Committee Reports:

Budget and CIP Committee:

Councilmember Dan Long gave the following report:

- They met that night and did some editing and changes. Will be meeting again at the end of the month.

Park and Recreation Committee:

Councilmember Mark Flynn gave the following report:

- Gold rock search is going on.
- Flyer for this year is on the website, showing the events.
- We are looking for volunteers.

Public Facilities Committee:

Town Manager, Kristin Aleshire, gave the following report:

- A meeting will be held within the next week or so.
- Will have the CIP for the budget meeting.

Public Relations Committee:

Councilmember Lauren Vandergrift gave the following report:

- Did not hold a meeting tonight.
- Elections coming up – look on website for details.

New Business:

WVAA Facility User Fee Waiver – Motion was made to deny waiver due to construction by Dan Long and second by Robert Ziegler. Motion carried 5 to 0.

Doubs Meadow Park Soccer Trail Bid Award

Kristin Aleshire gave the following update:

- Will be needing half of the field to put equipment on.
- Duration of project is approximately 60 to 90 days – weather permitting.

It was noted that the Town supports activities of children of Myersville. However, due to the limited space for the soccer field, they felt it was best to just close it to all users.

Doubs Meadow Park Soccer Trail Bid Award – Kristin noted that we have received five (5) bids for the soccer trail. Arro Consulting, Inc, reviewed the bids. They found the four (4) bidders responsive. The totals ranged from \$58,520.88 to \$137,957.49. Arro recommended that the contract be awarded to RFP, Inc for the contract price of \$58,304.88.

Motion we accept RFP, Inc by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Audit Contract Renewal – Kristin noted that Mayor and Council have the ability to extend accounting contract to our current providers. They are looking for an extension. They have been very attended to staff.

Motion for consideration to approve our current auditing company for \$18,500.00 by Wayne S. Creadick Jr., and second by Dan Long. Motion carried 5 to 0.

Chapter 122 Storm Sewers Ordinance 2026-07 – Mayor Hinkle reviewed the Ordinance.

Motion we introduce Chapter 122 Storm Sewers Ordinance 2026-07 by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Chapter 111 Recreational Equipment Ordinance 2026-08 – Mayor Hinkle reviewed the Ordinance.

Motion we introduce Ordinance 2026-08 Chapter 111 Recreational Equipment by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Chapter 124 Streets and Sidewalks Ordinance 2026-09 – Mayor Hinkle reviewed the Ordinance.

Motion we introduce Chapter 124 Streets and Sidewalks Ordinance 2026-09 by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Chapter 139 Trees Ordinance 2026-10 – Mayor Hinkle reviewed the Ordinance.

Motion we introduce Chapter 138 Trees Ordinance 2026-10 by Lauren Vandergrift and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Chapter 161 Weeds and Grass Ordinance 2026-11 – Mayor Hinkle reviewed the Ordinance.

Motion to Introduce Chapter 161 Weeds and Grass Ordinance 2026-11 was made by Lauren Vandergrift and second by Wayne S. Creadick, Jr. Motion carried 4 to 0.

Chapter 162 Wellhead Protection Ordinance 2026-12 – Mayor Hinkle reviewed the Ordinance. Motion to introduce Chapter 162 Wellhead Protection Ordinance 2026-12 was made by Lauren Vandergrift and second by Wane S. Creadick, Jr. Motion carried 5 to 0.

Correspondence:

MVPHP Relief Grant – Is available for residents that has issues paying for their utility bills.

Housekeeping:

Town IT, Josh Massey reported that a replacement of a battery is being taken care of for \$1,300.00. The update of the election has been posted on the website.

On the website a picture of the Deputy's car is needed.

Maryland Municipal League Summer Conference will be held June 14, 2026, to June 17, 2026. If interested in going please let Kathy know.

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Motion to move to executive session by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Respectfully submitted,

Kathy Gaver

Kathy Gaver
Council Secretary

