

Town of Myersville
Regular Town Meeting
December 18, 2025

The Regular Town Meeting for November 18, 2025, was called to order by Mayor Mark Hinkle followed by the Pledge of Allegiance.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Mark Flynn, Dan Long, Lauren Vandergrift and Robert Ziegler. Also in attendance were Town Manager, Kristin Aleshire, Town Planner, Brandon Boldyga and Town Treasurer, Michelle Ramos.

Mayor Hinkle read the following:

In accordance with the provisions of the State Open Meetings Act, I will be seeking a motion by the Council to convene an Executive Session at the conclusion of the meeting for the purpose of regarding pending litigation.

A motion was made to accept the minutes as written by Mark Flynn and second Wayne S. Creadick, Jr. Motion carried 5 to 0.

Public Comments:

Thomas Poss noted that legislation is moving through and he asked about speaking. Mayor Hinkle noted that you will have time at that slot.

Public Presentations:

Mountain Valley Baseball – 2026 User Agreement – Jake Brandenburg and Justin Clipp spoke on having a yearly user’s agreement instead of coming in the spring and fall to request it. They have been putting a lot of work into the field as well as money. However, if someone else is interested in using it and nothing is scheduled, they have no problem. Jake noted that it is usually March through July, and if in a tournament it will go longer. We will work with other organizations that need if we are not on the field. Mark Flynn noted that they do share the concession with Park and Recreation Committee. He added that he supports this. Wayne S. Creadick, Jr. added that it makes sense on a planning concept. Challenge in a negative way for it is Doubs Meadow Park, a public park. However, he appreciates all that MVB has done. Kristin Aleshire added any uses beyond the season to let staff know. He added that he appreciated all that MVB does for maintenance of the field.

Motion was made that we approve Mountain Valley Baseball to sign agreement for all the 2026 season by Robert Ziegler and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Staff Reports:

Town Treasurer Report:

Michelle gave the treasurer’s report. A copy is on file for public review.

Deputy Report:

Deputy Paul Graves gave the Deputy’s report. Copy on file for review.

Town Manager's Report:

Town Manager, Kristin Aleshire, gave the following report:

- Met with Arro went through list. Easterday Road PSA was signed.
- Meadowridge Knoll is in second phase.
- Deerwoods hiker/biker trail. Notified that grading walking side path/trail approved. Reaching out to the state road folks.
- Valve exercising - maintenance has been working on this.
- Request for repairs of buffer. Reaching out to Mayor and Council for approval of 40% of the cost. This the machine that Eddie uses for the Fire Company and the Municipal Center. Mayor and Council gave the go ahead.
- There was a water leak on Main Street in the 200-block of the odd side. Water surfaced, Remsburg will be getting it repaired.
- Spoke with landscape company about summer issues.

Planning and Zoning Report:

Town Planner Brandon Boldyga gave the following report:

- St. John the Baptist Antiochian Orthodox Church has been approved by the Planning Commission and going through inspection.
- Eastern Gas Transmission and Storage (BHE GT & S) – submitted a stormwater management plan to Myersville Planning Commission for review. They are proposing a stormwater retrofit project to account for additional impervious surface created from when the compressor station expanded years back.
- Zoning updates: 1- zoning violations cited; 4- zoning certificates.

Committee Reports:

Budget and CIP Committee:

Councilmember Dan Long gave the following report:

- Will be meeting come January 2026.

Park and Recreation Committee:

Councilmember Mark Flynn gave the following report:

- Finalizing a schedule for 2026.

Public Relations Committee:

Councilmember Lauren Vandergrift gave the following report:

- Snowman was a remarkable success, received 121 votes.
- Working on new Business Directory.

Unfinished Business:

Village Center Lot Size Ordinance 2025-17 – Mayor Hinkle reviewed the ordinance.

Motion we pass Village Center Lot Size Ordinance 2025-17 made by Mark Flynn and second by Wayne S. Creadick, Jr.

Motion passed 5 to 0.

Unsafe Building Ordinance 2025-18 – Mayor Hinkle reviewed the ordinance.

Thomas Poss asked if all other uses included all residential uses.

A motion was made to pass Unsafe Building Ordinance 2025-18 made by Mark Flynn and second by Wayns S. Creadick, Jr.

Curfew Ordinance 2025-19 – Mayor Hinkle reviewed the ordinance.

Town Planner, Brandon Boldyga gave an overview of the changes.

Motion to pass Curfew ordinance 2025-19 was made by Mark Flynn and second by Wayne S. Creadick, Jr.

Motion carried 5 to 0.

Open Burning Ordinance 2025-20 – Mayor Hinkle reviewed the ordinance.

Town Planner, Brandon Boldyga explained the changes and reasonings.

Motion we pass Open Burning Ordinance 2025-20 was made by Mark Flynn and second by Wayne S. Creadick, Jr.

Motion carried 5 to 0.

Repeal Public Entertainment Ordinance 2025-21 – Mayor Hinkle reviewed the ordinance.

Town Planner, Brandon Boldyga gave an overview.

Motion we approved Repeal Public Entertainment Ordinance 2025-21 by Mark Flynn and second by Wayne S. Creadick, Jr.

Motion carried 5 to 0.

Repeal Fees Ordinance 2025-22 – Mayor Hinkle reviewed the ordinance.

Motion we approved Repeal Fees Ordinance 2025-22 by Mark Flynn and second by Wayne S. Creadick, Jr.

Motion carried 5 to 0.

New Business:

Myersville Water System Insertion Valves Project – Town Manager, Kristin Aleshire gave an overview on this project. It went to bid process and only received one (1) bid. Arro reannounced the bid and received 5 bids. Out of the 5 bids they chose Guyer Brothers Inc. with a \$94,000.00 quote. We have budgeted \$75,000.00 for this project for (4) valves. However, we may be able to eliminate one (1) that they can isolate.

Motion we approve Guyer Brothers Inc for Myersville Water System Insertion Valves Project by Mark Flynn and second by Lauren Vandergrift. Motion carried 5 to 0.

Correspondence:

MES Annual Report FY2025 – Mayor Hinkle asked Council to review the report and if they have any questions let Kristin know.

Kristin Aleshire noted that a property in town experienced a leak and submitted the proper paperwork.

Motion to accept waiver with approval of Town policy by Mark Flynn and second by Lauren Vandergrift. Motion carried 5 to 0.

Town Christmas Tree - Kristin noted that the crew was good to work with. There were some missing items, but they corrected them and had everything in place for the lighting of the tree.

Pursuant to State Government Article, §10-508(a) and Town Charter §206, in accordance with the State Open Meetings Act, I am seeking a motion to close the regular town meeting and move to executive session for the purpose of a ligation matter.

Motion we close the regular meeting and go into a closed session by Mark Flynn and second by Lauren Vandergrift.

Motion carried to 5 to 0.

Meeting adjourned.

Respectfully submitted,

Kathy Gaver

Kathy Gaver,
Town Council Secretary