

Town of Myersville  
Regular Meeting  
March 11, 2025

The Town Meeting for March 11, 2025, was held virtually and called to order by Mayor Mark Hinkle followed by the Pledge of Allegiance.

Those in attendance were Councilmembers: Wayne Creadick, Jr., Mark Flynn, Dan Long, Robert Ziegler, and Lauren Vandergrift along with Town Manager, Kristin Aleshire, Town Planner, Brandon Boldyga and Town Treasurer, Michelle Romas.

Motion to approve February minutes as written by Wayne Creadick, Jr. and second by Mark Flynn. Motion carried 4 to 0.

**Public Comments:**

John Headly, Canada Hill resident was seeking a resolution for the water meter that was installed in his home. He does not believe that it has been efficient. Mayor Hinkle noted that they had discussed it, and the homeowner would incur the cost of having it moved.

Valley Softball, Bob Ziegler noted that they have thirty-two (32), four (4) to six (6) year olds signed up for this season. This will be their fourth year of softball. He thanked staff for their support, as well as the sponsors. They have a budget of \$2,500.00, \$50.00 for summer fee and \$25.00 for fall season. He asked Council if they would waive the fees for the use of the field. They do in kind services of cleaning the restrooms, weeding, raking, clearing the sidewalks, and pickleball court.

Motion to waive fees for in kind service by Mark Flynn and second by Wayne Creadick. Motion carried 3 to 2 with Dan Long and Robert Ziegler abstaining.

FY24 Audit – Bill Seymore and Keon Steveson from SB and Company, our accounting firm, gave the yearly audit.

**Staff Reports:**

**Treasurer's Report:**

Town Treasurer, Michelle Ramos gave the treasurers report. A copy is on file for public review.

**Deputy Report:**

Town Deputy Sheriff Paul Graves gave the Deputy Report. A copy is on file for the public to review.

**MES-Water & Sewer Report:**

Maryland Environmental Services (MES), Assistant Supervisor, Bob Barnhart sent over report. Town Manager, Kristin Aleshire, went over the highlights of the report.

**Town Manager's Report:**

Town Manager, Kristin Aleshire, gave the following report:

- Posted letter in support of Deerwoods trail at Mr. Clines property. Kristin spoke with Mr. Cline and is supportive of the Deerwoods Trail. He asked that signs be put up to mark his property.
- Working with staff on late notices.
- Engineer, electric contractor, and PE at Brethren Church pump station. Will need to get trees out of the way until we can go forward.
- Finally completed with the backup that occurred at Cedar Street.

**Planning & Zoning Report**

Town Planner, Brandon Boldyga gave the following report:

- JB Main is moving forward on renovations. The County has been expediting the permits.
- DG Market – nothing from circuit court yet.
- Zoning – no complaints, violations. Issued two (2) zoning certificates.

- Staff is working with the Planning Commission on Village Center for hours of district operating hours.
- Eagle Scout will be doing a tree planting at Fishers Park. Trees were donated by the State.
- Bullivant Park, the State, is using a contractor for planting trees. They will maintain/care for them for 2 years.

**Committee Report:**

Budget & CIP Committee

Councilmember Dan Long gave the following report:

- Met tonight and worked on latest draft budget.

Park and Recreation Committee

Councilmember Mark Flynn gave the following report:

- The golden rock contest is happening.

Public Facilities Committee:

Kristin Aleshire gave the following report:

- They will be meeting tomorrow.

Public Relations Committee:

Councilmember Lauren Vandergrift gave the following report:

- Talked about website improvements.
- Talked about Memorial Day event.

**Unfinished Business:**

Ordinance 2025-04 – Village Industrial District Building Size – Mayor Hinkle reviewed the ordinance.

Motion we accept Ordinance 2025-04 Village Industrial District bid size by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

Ordinance 2025-05 – Street Commissioners – Mayor Hinkle reviewed the ordinance.

Motion we accept Ordinance 2025-05 Street Commissioners by Mark Flynn and second by Wayne S. Creadick, Jr.

Motion carried 5 to 0.

**New Business:**

Ordinance 2025-06 – Definitions – Mayor Hinkle reviewed the ordinance.

Town Planner, Brandon Boldyga, that the definitions already exist, however they need to be put in the definition section. Now is the time to remove any definition.

Motion we introduce then have Planning Commission to review and return back by Mark Flynn and second by Wayne S. Creadick, Jr.

Jake Brandenburg asked about billboard definition. Brandon noted that signs draw in business. There is a set minimum size to that definition to qualify as a billboard. Doubt sponsorship is considered a billboard – cannot be a business. Allowing baseball to have sponsorship signs would be considered a business sign. Billboards promote business. A 4x4 sign promotes business. Billboard, sign sizes and business signs were heavily discussed.

Motion then carried 5 to 0.

**New Business:**

Ordinance 2025-07 – Boards, Commissions and Committees – Mayor Hinkle reviewed the ordinance.

Motion to introduce Ordinance 2025-07 Boards, Commissions and Committees was made by Mark Flynn and second by Wayne S. Creadick, Jr. Motion carried 5 to 0.

MVB Field Improvement Request(s) – Kristin noted that Mountain Valley Baseball installed the chain link fence. It was removed by a flooding event. MVB reinstalled at their cost. They will assume any liability.

Motion we approved Mountain Valley Baseball installation of fence by Mark Flynn and second by Dan Long. Motion carried 5 to 0.

Deerwoods SWM Fence Replacement – Kristin stated the original fence needs to be replaced. It is unlike the other ponds in developments. This one is a larger pond. The cost estimate is \$21,120.00.

Motion we replace the fence at Deerwoods at cost quoted by Mark Flynn and second by Robert Ziegler. Motion carried 5 to 0.

WWTP Pump Replacement - Kristin expected the cost to be around \$16,000.00, he met with MES on this.

Motion we replace pump at replacement cost by Mark Flynn and second by Robert Ziegler. Motion carried 5 to 0.

Brethren Church Road Pump Station Tree Removal - Kristin noted that this would be the first step in process to upgrade on the pump station. It is in the budget. The tree needs to be moved to get the generator out.

Motion to approve tree removal at the cost quoted by Mark Flynn and second by Dan Long. Motion carried 5 to 0.

Meadowridge Paving Proposal - Kristin noted that RFP can do half or forgo half for this fiscal year. This is to be done lastly due to the new homes being built. They are complete at this time. Will go out and get quotes to get back on track.

Motion to approved Meadowridge paving proposal u to the stop sign and side street by Mark Flynn and second by Lauren Vandergrift.

Motion carried 5 to 0.

#### **Correspondence:**

Myersville & Middletown Lions Club Donation –

Motion to maintain gold sponsorship by Wayne Creadick, Jr. second by Robert Ziegler.

Motion carried 4 for and 1 abstained. Mark Flynn abstained from the vote.

Utility Billing Waiver – These were for leaks and plumbing invoices were presented.

Motion to relief by policy by Wayne Creadick, Jr. and second by Mark Flynn. Motion carried 5 to 0.

#### **Housekeeping:**

Robert Ziegler spoke on senior exercise equipment. He noted that there are some cons such as pulleys, and chains. He will go out and look at options and bring them back.

Dan Long noted that the door on the tennis/pickleball court needs to be fixed. They are not operating correctly.

Motion to adjourn meeting by Robert Ziegler and second by Dan Long. Motion carried 5 to 0.

Respectfully submitted,

*Kathy Gaver*

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Council Secretary