



Myersville Town Hall  
301 Main Street  
P.O. Box 295  
Myersville, MD 21773

**TOWN OF MYERSVILLE**  
PLANNING COMMISSION

Phone: (301) 293-4281  
Fax: (301) 293-3080  
Hours 8:00 am – 4:00pm  
www.Myersville.org

**Planning Commission Meeting Minutes**

January 2, 2024

**Attendance: Town Staff:** Brandon Boldyga

**Planning Commission:** Wayne Creadick, Jr., Mark Minter, Nicki Wurst, Rob Kundrick, Daniel Cowell

**Others In Attendance:** Martha Doggett, Martin McCarrick, Barry Salisbury, Veronica Stein

**Commission Business:**

- November 7, 2023, Meeting Minutes
  - Motion to approve by R. Kundrick
  - 2<sup>nd</sup> by M. Minter
  - Motion to approve carried by vote 4-0

**Continuing Business:**

- Cannabis Regulations
  - Propose draft ordinance for review at February meeting permitting cannabis sales, growing and processing within the village industrial (VI) district

**New Business:**

- DG Market Improvement Plans
  - All identified easements must identify recordation information
  - Water and sewer easements shall be provided at the rear of the property for existing water and sewer lines present without formal easement agreements
  - Easements shall be provided for State Highway Administration (SHA) drainage outfalls along Main Street frontage
  - Cost estimate must be submitted to the Town of Myersville for all public infrastructure that will be accepted by the Town
  - The 5% construction inspection fee must be paid to the Town of Myersville for all public infrastructure that will be accepted by the Town
  - A bond or letter of credit shall be posted and accepted by the Town prior to formal approval of the improvement plans
  - A crosswalk shall be proposed at the intersection of the new public road and Main Street (Maryland Route 17), crossing Main Street
  - Pedestrian ramp at Cedar Street and Main Street (Maryland Route 17) shall be removed for public safety purposes
- DG Market Dedication Plat
  - The plat shall depict the current corporate boundaries of the Town of Myersville
  - The signature block provided for the Frederick County Health Department shall be removed
  - The plat shall contain a “wet seal”

- All identified easements must identify recordation information
  - Water and sewer easements shall be provided at the rear of the property for existing water and sewer lines present without formal easement agreements
  - Easements shall be provided for State Highway Administration (SHA) drainage outfalls along Main Street frontage
  - Clarify “Note 3”
  - Update “Note 7”
  - Remove “Lease Area” from plat
  - Remove building restriction lines (BRL) associated with lease area, as this is not a subdivided lot, therefore BRL is not accurate for the lease area
- Vacant Property Regulations
    - Possible vacant property regulations will be discussed at February meeting

**Briefings:**

- Mayor and Council briefing presented by W. Creadick, Jr.
- Planning and Zoning Administrator briefing presented by B. Boldyga

**General Commissioner Comments:**

- None

**General Citizen Comments:**

- Barry Salisbury – 9232 Harmony Rd., Middletown, MD 21769 – made comments regarding cannabis regulations
- Martin McCarrick – 2705 Flintridge Ct. – made comments regarding cannabis regulations

**Meeting Adjournment**

- Motion to adjourn by M. Minter
- 2<sup>nd</sup> by R. Kundrick
- Motion to adjourn carried by vote 4-0
- Meeting adjourned at 8:39 pm